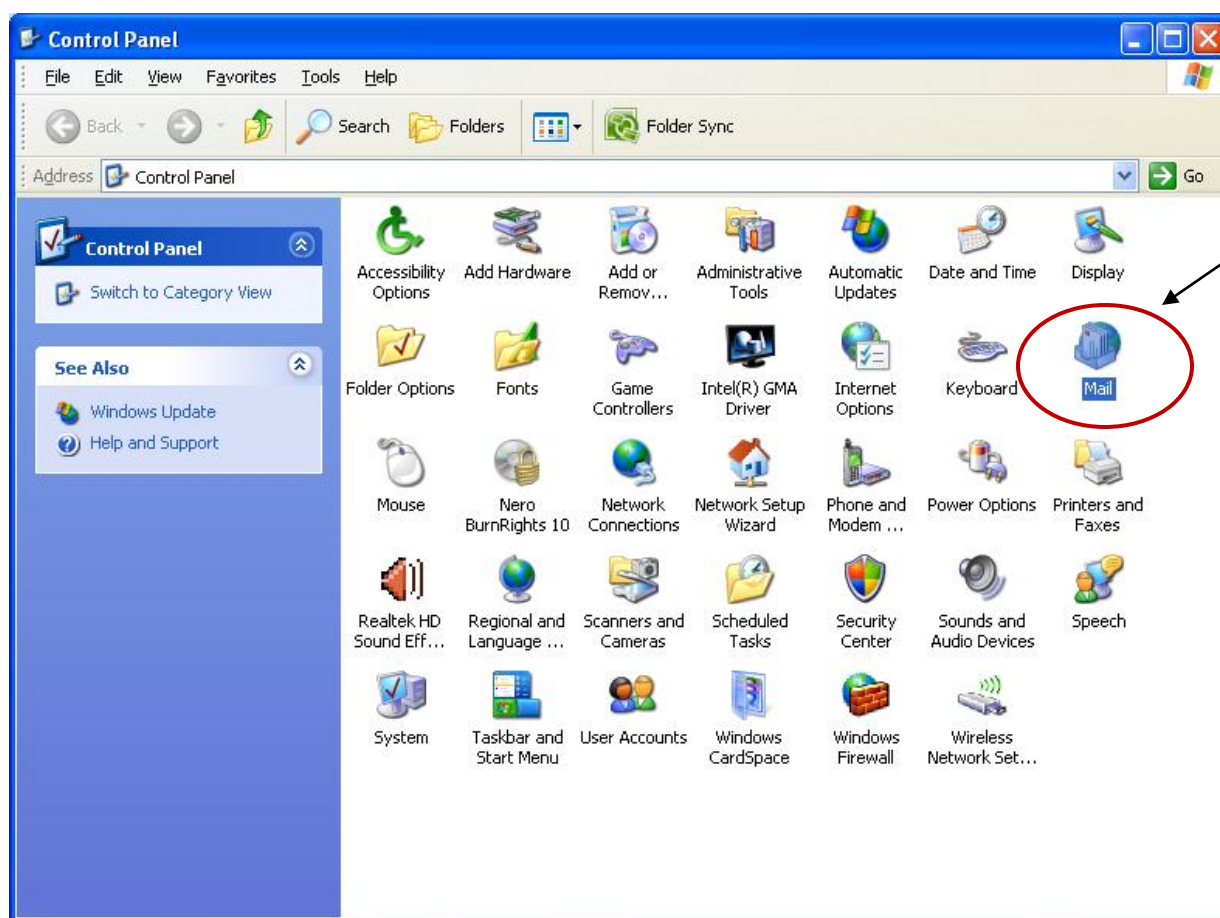


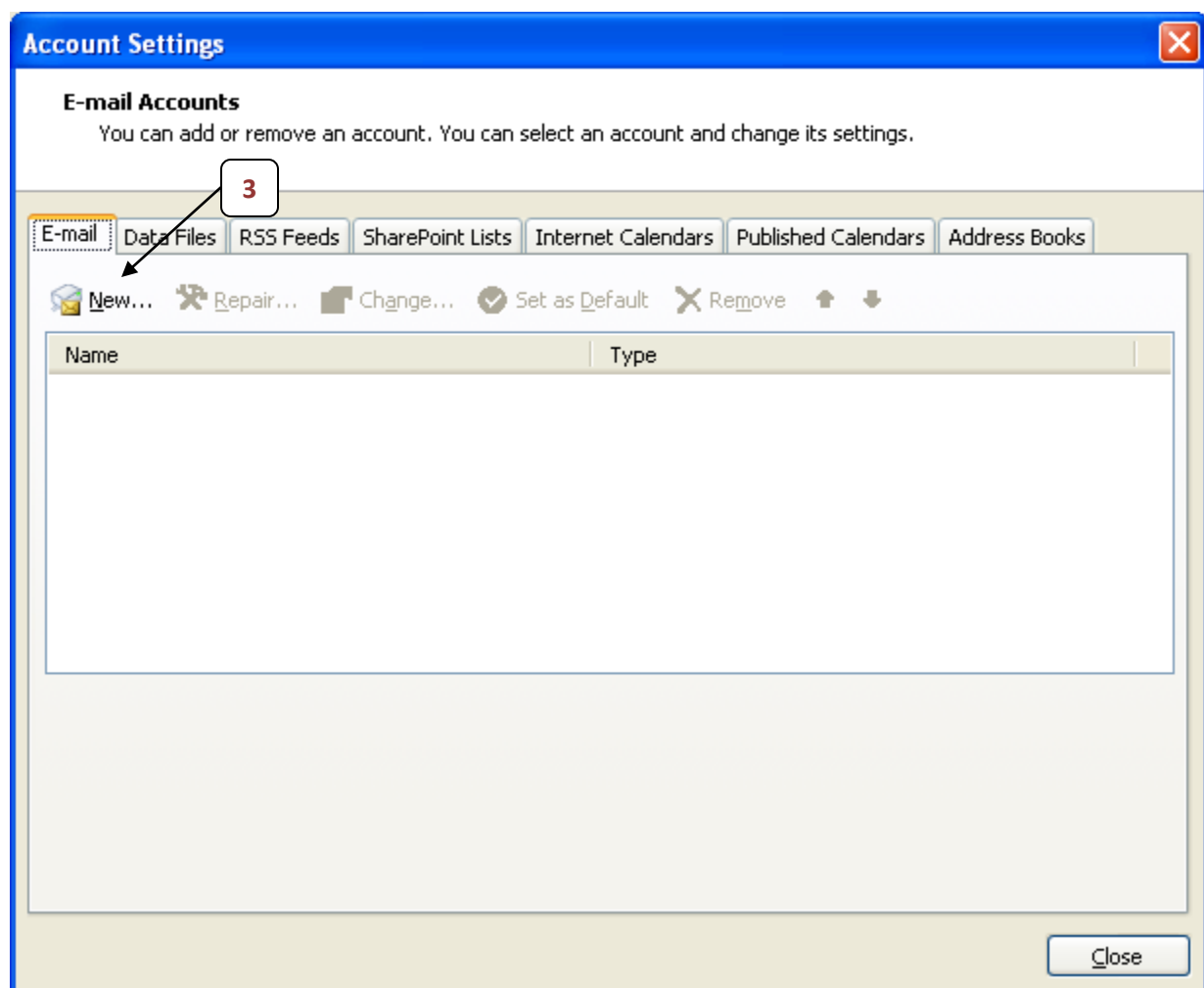
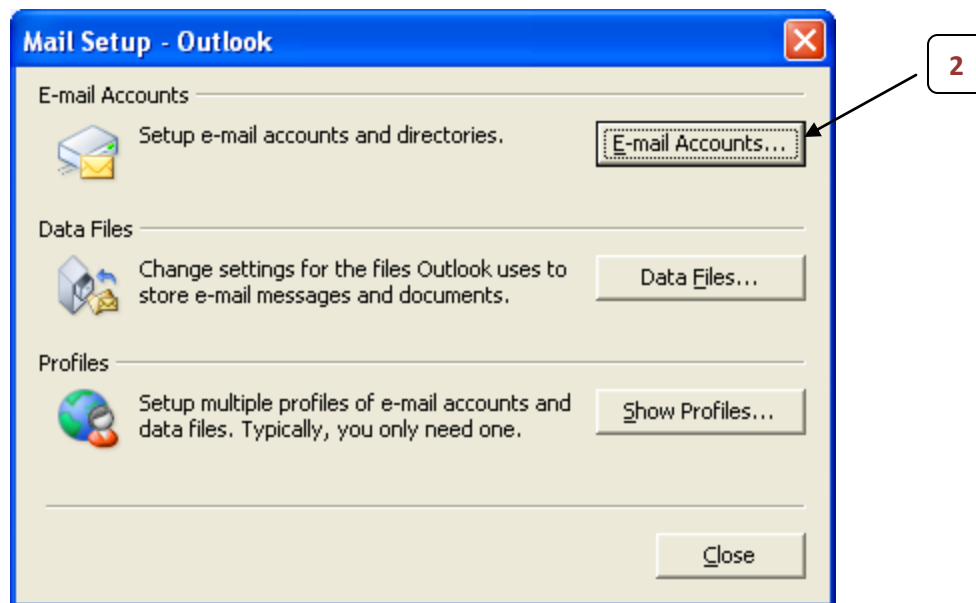
بسمه تعالی

لطفا مراحل زیر را دنبال کنید و با Microsoft outlook ایمیل خود را باز کنید .

1- از منوی Start گزینه Control panel و سپس گزینه Mail را انتخاب نمایید .

2- مراحل را طبق شکل انجام دهید .





Add New E-mail Account

Auto Account Setup

Your Name:

parvaneh

Example: Barbara Sankovic

E-mail Address:

Example: barbara@contoso.com

Password:

Retype Password:

Type the password your Internet service provider has given you.

☒ Manually configure server settings or additional server types

< Back

Next >

Cancel

Add New E-mail Account

Choose E-mail Service

☐ **Internet E-mail**

Connect to your POP, IMAP, or HTTP server to send and receive e-mail messages.

☒ **Microsoft Exchange**

Connect to Microsoft Exchange for access to your e-mail, calendar, contacts, faxes and voice mail.

☐ **Other**

Connect to a server type shown below.

Outlook Mobile Service (Text Messaging)

< Back

Next >

Cancel

Add New E-mail Account

Microsoft Exchange Settings
You can enter the required information to connect to Microsoft Exchange.

Type the name of your Microsoft Exchange server. For information, see your system administrator.

Microsoft Exchange server:

☒ Use Cached Exchange Mode

Type the name of the mailbox set up for you by your administrator. The mailbox name is usually your user name.

User Name:

در قسمت 9 این عبارت را وارد نمایید .

itc-mailbox1.mums.ac.ir

